



# DIRECT DEPOSIT AUTHORIZATION FORM

EMAIL: DIRECTDEPOSIT@DHR.NET OR FAX. 602.553.4589

Client #: \_\_\_\_\_

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_ SSN#: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

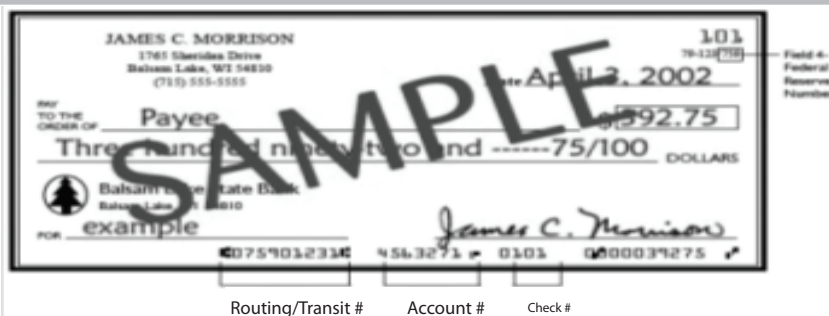
Date of Birth: \_\_\_\_\_ Email address: \_\_\_\_\_ Phone#: \_\_\_\_\_

## Two Convenient Options

To receive your pay via direct deposit or to enroll for the Focus Card, please fill out your bank account information in the section provided below. (You may choose either direct deposit, the focus card or both.) If choosing direct deposit, please attach a voided check or copy of check here. See sample below, do not attach a deposit slip.

### Direct Deposit

By choosing traditional direct deposit, your pay will be deposited directly into your checking or savings account each payday. Fill out your account information below. If you have more accounts please fill out an additional form.



#1 Bank Name: \_\_\_\_\_ Account Number #: \_\_\_\_\_

ABA Routing/Transit #: \_\_\_\_\_ \$ Amount: \_\_\_\_\_ Checking or Savings

#2 Bank Name: \_\_\_\_\_ Account Number #: \_\_\_\_\_

ABA Routing/Transit #: \_\_\_\_\_ \$ Amount: \_\_\_\_\_ Checking or Savings

#3 Bank Name: \_\_\_\_\_ Account Number #: \_\_\_\_\_

ABA Routing/Transit #: \_\_\_\_\_ \$ Amount: \_\_\_\_\_ Checking or Savings

### Focus Card

With the Focus Card, your pay will be deposited onto a prepaid Visa® card. Your card can be used anywhere Visa debit cards are accepted worldwide. It's not a credit card and there is no cost to enroll.



I have established an account at the financial institution indicated and I authorize DHR to initiate credit entries and to initiate, if necessary, debit entries and adjustments for credit entries in error to my focus card, checking or savings accounts indicated above. I have attached (above) a copy of a voided check(s) and / or a letter from my financial institution for accounts. Please note: Funds may not be available in your account on payday. Posting times vary depending on you financial institution(s).



ENROLLMENT  
focus



- Your earnings are automatically loaded to the card just like a direct deposit bank account. Neither DHR nor your worksite employer has access to account balance information. Only U.S. Bank and you will have that access.
- There is no cost to sign up, no maintenance fees, no purchase fees, no In-Network ATM fees and no customer service fees.
- Once a Focus Card is issued, it remains valid for three years. This is an active, open account that follows you even if you are no longer employed by your current worksite employer. Therefore, it is the cardholder's responsibility to notify U.S. Bank in the event of an address change via customer service or the U.S. Bank App.



**Internal Use Only -Focus Card Account**

Card ID:	
Account #:	
Routing #:	
Bank:	

Signed (employee): \_\_\_\_\_

Date: \_\_\_\_\_